

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, March 23, 2022  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Josh Knelsen	Reeve
Jacque Bateman	Councillor – virtual
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
Darrell Derksen	Councillor
David Driedger	Councillor
Garrell Smith	Councillor
Lisa Wardley	Councillor
Ernest Peters	Councillor –left meeting joined virtual at 12:33 p.m.

**REGRETS:** Walter Sarapuk Deputy Reeve

**ADMINISTRATION:**

Byron Peters	Interim Chief Administrative Officer/ Director of Projects and Infrastructure
Carrie Simpson	Director of Legislative Services – virtual
Jennifer Batt	Director of Finance
Jeff Simpson	Director of Operations
John Zacharias	Director of Utilities – virtual
Don Roberts	Director of Community Services
Grant Smith	Agricultural Fieldman
Colleen Sarapuk	Recording Secretary

**ALSO PRESENT:** Members of the Public

Minutes of the Regular Council meeting for Mackenzie County held on March 23, 2022 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER:** 1. a) **Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

**AGENDA:** 2. a) **Adoption of Agenda**

**MOTION 22-03-196** **MOVED** by Councillor Wardley

That the agenda be adopted with the following additions;

7.a) Question and Answer – Ridgeview Grade 6 Class

10.b) Backup Generators

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- 11.e) Airport Lighting Upgrade Project – Airport Control Shack – Insurance Funds
- 15.c) Rural Renewal Immigration Stream

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

- 3. a) Minutes of the March 8, 2022 Regular Council Meeting**

**MOTION 22-03-197**

**MOVED** by Councillor Driedger

That the minutes of the March 8, 2022 Regular Council Meeting be adopted as amended.

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

- 3. b) Business Arising out of the Minutes**

**DELEGATIONS**

- 7. a) Ridgeview Grade 6 Class (10:00 a.m.)**

**QUESTION AND  
ANSWERS**

The Ridgeview Grade 6 Class elected Myelle Gallant as their Junior Reeve.

Junior Reeve Gallant asked the Ridgeview Grade 6 class if there were any questions.

Q:How often are council meetings?

Q:What is the budget of Mackenzie County?

Q:Will the County split in 2?

Q: How do you decide if the votes are split?

Q: If you have two houses in different areas, can you vote in both areas?

Q:Why are the wards called wards, and why are there 10 of them?

Q:How is the Reeve Elected?

Reeve Knelsen recessed the meeting at 10:57 a.m. and reconvened the meeting at 11:01 a.m.

**TENDERS:**

- 5.a) Line Painting 2022 – Request for Proposals**

**MOTION 22-03-198**

**MOVED** by Councillor Braun

That the Line Painting 2022 Request for Proposals - Envelope #1 be opened.

**CARRIED**

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<b>Bidder</b>	<b>Required Documents</b>
Checkmark Services	All required documents enclosed
AAA Striping & Seal Coating Services	All required documents enclosed

**MOTION 22-03-199**      **MOVED** by Councillor Peters

That the Line Painting 2022 Request for Proposals - Envelope #2, be opened for the qualified bidders.

**CARRIED**

<b>Bidder</b>	<b>Bid Total</b>
Checkmark Services	\$79,396.25
AAA Striping and Seal Coating Services	\$65,231.15

**MOTION 22-03-200**      **MOVED** by Councillor Braun

That Administration review the Line Painting 2022 Request for Proposals and bring back a recommendation later in the meeting.

**CARRIED**

**TENDERS:**                      **5.b) Crack Filling 2022 – Request for Proposals**

**MOTION 22-03-201**      **MOVED** by Councillor Wardley

That the Crack Filling 2022 Request for Proposals - Envelope #1 be opened.

**CARRIED**

<b>Bidder</b>	<b>Required Documents</b>
APLS	All required documents enclosed
Crosslane Asphalt Maintenance Ltd	All required documents enclosed

**MOTION 22-03-202**      **MOVED** by Councillor Derksen

That the Crack Filling 2022 Request for Proposals - Envelope #2 be opened for the qualified bidders.

**CARRIED**

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<b>Bidder</b>	<b>Bid Total</b>
APLS	\$85,962.50
Crosslane Asphalt Maintenance LTD	\$75,000

**MOTION 22-03-203**      **MOVED** by Councillor Wardley

That Administration review the Crack Filling 2022 Request for Proposals and bring back a recommendation later in the meeting.

**CARRIED**

**TENDERS:**                      **5.c)    Buttertown Road - Request for Proposals**

**MOTION 22-03-204**      **MOVED** by Councillor Wardley

That the Buttertown Road Request for Proposals – Envelope #1 be opened.

**CARRIED**

<b>Bidder</b>	<b>Required Documents</b>
Northern Road Builders LP	All required documents enclosed

**MOTION 22-03-205**      **MOVED** by Councillor Smith

That the Buttertown Road Request for Proposals - Envelope 2, be opened for the qualified bidders.

**CARRIED**

<b>Bidder</b>	<b>Bid Total</b>
Northern Road Builders LP	\$197,950

**MOTION 22-03-206**      **MOVED** by Councillor Driedger

That Administration review the Buttertown Road Request for Proposals and bring back a recommendation later in the meeting.

**CARRIED**

**TENDERS:**                      **5.d)    Machesis Lake Campground Caretaker**

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There were no Request for Proposals submitted for the Machesis Lake Campground Caretaker.

**MOTION 22-03-207**      **MOVED** by Councillor Wardley

That Machesis Lake Campground Caretaker Tenders be re advertised in the local paper and on the Alberta Purchasing Connections website.

**CARRIED**

**TENDERS:**                      **5.e) Fort Vermilion Flood Recovery Stage 2 Subdivision**

**MOTION 22-03-208**      **MOVED** by Councillor Braun

That the Fort Vermilion Flood Recovery Stage 2 Subdivision Tender – Envelope #1 be opened.

**CARRIED**

<b>Bidder</b>	<b>Required Documents</b>
Integrity Infrastructure	Missing Business license and Vaccination Policy
Green Acre Ventures	All required documents enclosed
Northern Road Builders LP	All required documents enclosed
Dechant Construction	All required documents enclosed
Mainline Construction	All required documents enclosed

**MOTION 22-03-209**      **MOVED** by Councillor Driedger

That Integrity Infrastructure bid for Fort Vermilion Flood Recovery Stage 2 Subdivision Tender, be returned to the sender without opening Envelope 2.

**CARRIED**

**MOTION 22-03-210**      **MOVED** by Councillor Peters

That the Fort Vermilion Flood Recovery Stage 2 Subdivision Tender- Envelope 2, be opened for the qualified bidders.

**CARRIED**

<b>Bidder</b>	<b>Bid Total</b>
Green Acre Ventures	\$4,378,742.50
Northern Road Builders LP	\$3,376,398.26
Dechant Construction	\$4,468,646.94

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Mainline Construction	\$5,436,433.06
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**MOTION 22-03-211**      **MOVED** by Councilor Peters

That administration review the Fort Vermilion Flood Recovery Stage 2 Subdivision Tenders and bring back a recommendation later in the meeting.

**CARRIED**

Reeve Knelsen recessed the meeting at 11:56 a.m. and reconvened the meeting at 12:33 p.m.

**COMMUNITY SERVICES:**      **10. a) Zama Recreation Society Community Park & Campground Operational Proposal**

**MOTION 22-03-212**      **MOVED** by Councillor Braun

That Mackenzie County develop and enter into an Operating Agreement with the Zama Recreation Society for the Zama City Park/Campground for a term no more than five (5) years as per the March 13, 2022 proposal submitted.

**CARRIED**

**MOTION 22-03-213**      **MOVED** by Councillor Cardinal  
Requires 2/3

That once the Operating Agreement with the Zama Recreation Society for the Zama City Park/Campground is signed the 2022 operating budget be amended with \$10,000 for the Zama Recreation Society coming from the Parks and Recreations 2022 Operating budget.

**CARRIED**

**MOTION 22-03-214**      **MOVED** by Councillor Wardley

That Administration bring to the next Council meeting an amendment to Bylaw 1246-21 Fee Schedule – **Parks - Section 1 General Park Fees** with the removal of **Zama Community Park** and all references under this heading.

**CARRIED**

**OPERATIONS:**      **12. a) La Crete North Access – Capital Project Review/ Amendment - HANDOUT**

**MOTION 22-03-215**      **MOVED** by Councillor Wardley

That the La Crete North Access – Capital Project review be TABLED until a future Committee of the Whole meeting agenda with maps and design options.

**CARRIED**

**PUBLIC HEARINGS:**      **6.a)    Bylaw 1253-22 Land Use Bylaw Amendment to Rezone  
Part of NE 17-105-14-W5M from Agricultural “A” to Rural  
Industrial Light “RIL”**

Reeve Knelsen called the public hearing for Bylaw 1253-22 to order at 1:20 p.m.

Reeve Knelsen asked if the public hearing for proposed bylaw 1253-22 was properly advertised. Byron Peters, Interim Chief Administrative Officer, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Bylaw 1253-22 Land Use Bylaw Amendment to Rezone Part of NE 17-105-14-W5M from Agricultural “A” to Rural Industrial Light “RIL”

Byron Peters, Interim Chief Administrative Officer presented the following:

*Administration has received a request to rezone a portion of NE 17-105-14-W5M to accommodate a Grain Bin Hopper Bottom Manufacturer. The business began in 2020 but they have recently moved to the subject property. They have already submitted a development permit to change the existing farm shop to a commercial shop which is appropriate for the business.*

*Grain bin hopper bottom manufacturing fits into the definition of Manufacturing, Minor as most activities will take place within the shop and there are not significant nuisance factors to consider. Manufacturing, Minor is not a use in the Agricultural “A” zoning district, but is a permitted use within the Rural Industrial Light “RIL” zoning district.*

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1253-22. There were no submissions

Reeve Knelsen asked if there was anyone present who would like to speak

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in regards to the proposed Bylaw 1253-22  
There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1253-22 at 1:22 p.m.

**MOTION 22-03-216**      **MOVED** by Councillor Wardley

That second reading be given to Bylaw 1253-22 being a Land Use Bylaw Amendment to Rezone Part of NE 17-105-14-W5M from Agricultural "A" to Rural Industrial Light "RIL" to accommodate the Manufacturing, Minor use.

**CARRIED**

**MOTION 22-03-217**      **MOVED** by Councillor Smith

That third reading be given to Bylaw 1253-22 being a Land Use Bylaw Amendment to Rezone Part of NE 17-105-14-W5M from Agricultural "A" to Rural Industrial Light "RIL" to accommodate the Manufacturing, Minor use.

**CARRIED**

**DELEGATIONS**      **7. b) Fort Vermilion Grazing Reserve**

**MOTION 22-03-218**      **MOVED** by Councillor Derksen

That a lobbying package be created for the Minister of Agriculture requesting that the Grazing Association be able to keep revenue from the logging and farming on the Fort Vermilion Grazing Reserve for grazing lease improvements.

**CARRIED**

Reeve Knelsen recessed the meeting at 2:10 p.m. and reconvened the meeting at 2:21 p.m.

**MOTION 22-03-219**      **MOVED** by Councillor Cardinal

That the Line Painting 2022 contract, be awarded to the most qualified bidder according to the matrix while staying within budget.

Bidder	Points Awarded (out of 100)
Checkmark Services	49
<b>AAA Striping &amp; Seal Coating Services</b>	<b>73</b>

**CARRIED**

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**MOTION 22-03-220**      **MOVED** by Councillor Driedger

That the Crack Filling 2022 contract be awarded to the most qualified bidder according to the matrix while staying within budget.

Bidder	Points Awarded (out of 100)
<b>Crosslane</b>	<b>83</b>
APLS	39

**CARRIED**

**MOTION 22-03-221**      **MOVED** by Councillor Braun

That the Buttertown Road Request for Proposals contract be awarded to the most qualified bidder according to the matrix while staying within budget.

Bidder	Points Awarded (out of 100)
<b>Northern Road Builders LP</b>	<b>91.5</b>

**CARRIED**

**GENERAL  
REPORTS:**

8. a) None

**AGRICULTURE  
SERVICES:**

9. a) None

**COMMUNITY  
SERVICES:**

10.b) **Backup Generators (Addition)**

**MOTION 22-03-222**  
Requires unanimous

**MOVED** by Councillor Driedger

That administration communicate with the Recreation Boards regarding backup generators and bring back recommendations to council.

**CARRIED UNANIMOUSLY**

**FINANCE:**

11. a) **Tax Recovery Auction – Reserve Tax Roll #188218**

**MOTION 22-03-223**  
Requires 2/3

**MOVED** by Councillor Cardinal

That the reserve bid for Tax Roll #188218 being sold by public auction April 12<sup>th</sup> be set as follows:

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Roll #	Ward	Zoning	Legal Location	Civic / Rural Address	Assessment Value	Reserve Bid
188218	4	A	SE 7-106-14-W5	106134 RGE RD 145	449,720	952,000

**CARRIED****FINANCE****11. b) Amend Motion 22-02-110**

**MOTION 22-03-224**  
 Requires 2/3

**MOVED** by Councillor Wardley

That Motion #22-02-110 be rescinded.

**CARRIED**

**MOTION 22-03-225**  
 Requires 2/3

**MOVED** by Councillor Smith

That the 2021 Operating Budget be amended by \$432,266 once the RSSA, and other agreements are signed by both parties, with funding coming from the General Operating Reserve.

**CARRIED****FINANCE:****11. c) Expense Claims – Councillors**

**MOTION 22-03-226**

**MOVED** by Councillor Driedger

That the Councillor Expense Claims for February 2022 be received for information.

**CARRIED****FINANCE:****11. d) Expense Claims – Members at Large**

**MOTION 22-03-227**

**MOVED** by Councillor Braun

That the Member at Large Expense Claims for January/February 2022 be received for information.

**CARRIED****FINANCE:****11. e) Airport Lighting Upgrade Project – Airport Control Shack – Insurance Funds (Addition)**

**MOTION 22-03-228**  
 Requires unanimous

**MOVED** by Councillor Driedger

That the \$75,000 received from insurance for the Airport Control Shack be

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allocated to the General Capital Reserve in 2021.

**CARRIED UNANIMOUSLY**

**MOTION 22-03-229**  
Requires unanimous

**MOVED** by Councillor Wardley

That the 2022 Capital Budget be amended by \$75,000 for the Airport Lighting Upgrade Project with funding coming from the General Capital Reserve

**CARRIED UNANIMOUSLY**

**UTILITIES:**

**13. a) None**

**PLANNING &  
DEVELOPMENT:  
ADMINISTRATION:**

**14. a) None**

**15. a) 2022 Capital Budget – Xerox Replacement Fort Vermilion**

**MOTION 22-03-230**

**MOVED** by Councillor Bateman

That the Xerox 110 scanner be purchased with the funds coming from the 2022 Capital Budget – Fort Vermilion Xerox Replacement.

**CARRIED**

**ADMINISTRATION:**

**15. b) RCMP/Municipal Employee**

**MOTION 22-03-231**

**MOVED** by Councillor Wardley

That administration requests that the RCMP provide a statement to Mackenzie County regarding the discontinuation of the service of providing Criminal Record Checks at the Mackenzie County Office in La Crete and Mackenzie County will assist in notifying the public.

**CARRIED**

**ADMINISTRATION:**

**15.c) Rural Renewal Immigration Stream (addition)**

**MOTION 22-03-232**  
Requires unanimous

**MOVED** by Councillor Wardley

That Mackenzie County support REDI with the Rural Renewal Immigration Stream.

**CARRIED UNANIMOUSLY**

**COMMITTEE OF THE**

**16. a) Business Arising out of Committee of the Whole**

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**WHOLE ITEMS:**

**MOTION 22-03-233**      **MOVED** by Councillor Wardley

That Council approve the Regravelling Program 2022 as discussed, and that administration be directed to commence advertising.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**17. a) Council Committee Reports (verbal)**

**MOTION 22-03-234**      **MOVED** by Councillor Derksen

That the Council Committee Reports be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**17. b) Municipal Planning Commission Meeting Minutes**

**MOTION 22-03-235**      **MOVED** by Councillor Wardley

That the unapproved Municipal Planning Commission meeting minutes of March 10, 2022 be received for information.

**CARRIED**

**MOTION 22-03-236**      **MOVED** by Councillor Cardinal

That the Fort Vermilion Flood Recovery Stage 2 Subdivision contract, be awarded to the lowest qualified bidder while staying within budget and confirmation of completion date.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**17. c) Agricultural Service Board Meeting Minutes**

**MOTION 22-03-237**      **MOVED** by Councillor Smith

That the unapproved Agricultural Service Board meeting minutes of March 9, 2022 be received for information.

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**CARRIED**

**INFORMATION /  
CORRESPONDENCE:**

**18. a) Information/Correspondence**

**MOTION 22-03-238**

**MOVED** by Councillor Braun

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**CLOSED MEETING**

**4.a) Closed Meeting**

**MOTION 22-03-239**

**MOVED** by Councillor Cardinal

That Council move into a closed meeting at 5:18 p.m. discuss the following:  
4.a) Labour (*FOIP, Div. 2, Part 1, s. 17*)

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All members of Council other than Deputy Reeve Sarapuk

**MOTION 22-03-240**

**MOVED** by Councillor Wardley

That Council move out of the closed meeting at 5:33 p.m.

**CARRIED**

**NOTICE OF MOTION:**

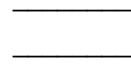
**19. a) None**

**NEXT MEETING  
DATE:**

**20. a) Next Meeting Dates**

Regular Council Meeting  
April 12, 2022  
10:00 a.m.  
Fort Vermilion Council Chambers

Committee of the Whole Meeting  
April 26, 2022  
10:00 a.m.  
Fort Vermilion Council Chambers



**ADJOURNMENT: 21. a) Adjournment**

**MOTION 22-03-241 MOVED** by Councillor Wardley

That the council meeting be adjourned at 5:33 p.m.

**CARRIED**

These minutes were approved at the April 12, 2022 Regular Council Meeting.

(original signed)

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Joshua Knelsen  
Reeve

(original signed)

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Byron Peters  
Interim Chief Administrative Officer

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